



Brighton & Hove City Council

FORWARD PLAN OF KEY DECISIONS

FROM SEPTEMBER TO DECEMBER 2009

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS
www.brighton-hove.gov.uk

Edition 16

Published 17 August 2009

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan may include other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

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ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED					
CAB 5498		<p>All Wards; Hangleton Bottom - Land Use Options</p> <p>To seek agreement to the marketing approach and future use of the site.</p> <p>This item has been deferred to allow for further consultation and consideration of options and will be brought to a future meeting.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 5 Revised</p>		Angela Dymott Tel: 29-1450

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CYP 6441		<p>All Wards; Wilson Avenue/City College Brighton and Hove</p> <p>To consider the findings of the Wilson Avenue feasibility study and to receive an update on the wider City College Brighton and Hove redevelopment project.</p> <p>This item has been deferred to allow for further consultation and consideration of options by the Project Board and will be brought to a future meeting.</p>	<p>Cabinet Member for Children & Young People Cabinet Member for Children & Young People</p> <p>Edition 6 - Revised 2</p>	<p>The Wilson Avenue feasibility study has involved consultation of students, community groups and potential learners in East Brighton.</p>	<p>Max Woodford Tel: 29-3451</p>

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EEM 5518		<p>All Wards; Wilson Avenue/City College Brighton and Hove</p> <p>To consider the findings of the Wilson Avenue feasibility study and to receive an update on the wider City College Brighton and Hove redevelopment project.</p> <p>This item has been deferred to allow for further consultation and consideration of options by the Project Board and will be brought to a future meeting.</p>	<p>Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 5 Revised</p>	<p>The Wilson Avenue feasibility study has involved consultation of students, community groups and potential learners in East Brighton.</p>	<p>Max Woodford Tel: 29-3451</p>

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EEM 5520		<p>All Wards; London Road Regeneration</p> <p>An update on the proposals being developed by St. James' Investments for a scheme to regenerate London Road to the south and west of Preston Circus.</p> <p>The matter has been deferred to enable future consideration of the options in line with the publication of the supplementary planning document for the London Road area.</p>	<p>Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 5 Revised</p>	<p>Initial public and stakeholder consultation held 23-26 April 2008, consultation with tenants at New England House held 9 & 11 July 2008, Second public and stakeholder consultation held 16-19 July 2008.</p>	<p>Sean Hambrook Tel: 29-0362</p>

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CAB 10416		<p>All Wards; Third Sector Recession Action Plan</p> <p>To approve draft Recession Action Plan for the Third Sector in Brighton & Hove. In summary, the plan contains a package of measures to support voluntary and community groups in the city at a time when their income is falling and demand on their services is increasing. The expected outcome is a more resilient third sector, better prepared to survive the economic downturn and to rise to new opportunities when they arise</p> <p>Note: Item deferred to a later date at the request of the Director.</p>	<p>Cabinet Cabinet Member for Community Affairs, Inclusion & Internal Relations</p> <p>Edition 13</p>	<p>A draft of the Action Plan has been shared with several officers across the council and discussed with several third sector representatives, including a consultation workshop on April 30th. The draft has been discussed with the council's Equalities & Inclusion Team with a view to ensuring that equalities issues are dealt with in the Plan. Further consultation will be held across the council, third sector and Local Strategic Partnership (LSP) members during the summer to enable the Plan to be developed further.</p>	<p>John Routledge Tel: 29-1112</p>

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CAB 10298		<p>South Portslade; Shoreham Harbour Area Action Plan: Joint Area Action Plan Preferred Option</p> <p>To approve the draft area action plan for consultation.</p> <p>Note: This item was originally called 'Shoreham Harbour Draft Joint Area Action Plan (JAAP)- Approval for Issues and Options Consultation'</p> <p>The reason for the title change is that the issues and options consultation planned for June 2009 was cancelled due to delays to background studies being completed. The public consultation will now be centred on the preferred option and undertaken in October/November 2009.</p> <p>Note: This item has been deferred at the request of the Director due to the withdrawal of funding by SEEDA & the Homes & Communities Agency.</p>	<p>Cabinet Cabinet Member for Environment</p> <p>Edition 13</p>	<p>Consultation with Adur District Council and West Sussex County Council and public consultation exercise with residents and local businesses.</p>	<p>Lisa Marshall Tel: 292612</p>

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CAB 9424		<p>All Wards; Draft Sustainable Community Strategy Refresh</p> <p>The current Community Strategy runs from 2006-2009. The LSP is refreshing the plan to run from 2009-2013.</p> <p>Note: Item moved from 11th June Cabinet to 9th July cabinet at the request of the Director.</p> <p>Note: item moved from the 9th July Cabinet to the 11th June cabinet at the request of the Director.</p> <p>Note: This item has been deferred until a date later in the year at the request of the Director.</p> <p>Note: This item has been abandoned at the request of the Director as the first stage has been completed and the item no longer needed to go to Cabinet.</p>	<p>Cabinet Leader of the Council</p> <p>Edition 11</p>	TBA	Simon Newall Tel: 29-1128

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DECISIONS ANTICIPATED FOR SEPTEMBER 2009					
ENV 10358	24/09/09	<p>East Brighton; Preston Park; Resident parking consultation report</p> <p>The reports sets out the results of a large parking consultation based on the proposal of 2 schemes for the London Road Station area and the Area H (RSCH) extension area.</p>	<p>Cabinet Member for Environment</p> <p>Edition 13</p>	<p>A large consultation based on the proposal of 2 resident parking schemes is taking place in Spring 2009. Ward Councillors from Preston park, St Peters & North Laine Rottingdean Coastal & East Brighton will all have been involved in the consultation process.</p>	<p>Charles Field Tel: 29-3329</p>

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CAB 6466	17/09/09	<p>Regency; Pedestrian Network - Phase 2</p> <p>Approval to implement physical improvements to the walking network. Approval to construct phase 2 of the Pedestrian network.</p> <p>Note: Item moved from 7th May Cabinet Member Meeting to 21st May Cabinet at the request of the Director.</p> <p>Note: Item deferred to the 11th June Cabinet at the request of the Director.</p> <p>Note: Item deferred from 11th June Cabinet to 9th July Cabinet at the request of the Director.</p> <p>Note: Item deferred at the request of the Director from 9th July Cabinet to 17th September cabinet.</p>	<p>Cabinet Cabinet Member for Environment</p> <p>Edition 7</p>	<p>Consultation will have been carried out with local residents and businesses as well as stakeholders representing the disabled, pedestrians, cyclists and tourists.</p>	<p>Tom Campbell Tel: 29-3328</p>

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CAB 8684	17/09/09	<p>All Wards; Circus Street Development Site</p> <p>To consider a revised deal to achieve a financially viable redevelopment of the Circus Street site in light of prevailing market conditions.</p> <p>Note: It is likely that there will be a public Part 1 report and a restricted Part 2 report for this item listed on the agenda for the meeting.</p> <p>This item has been deferred at the request of the Director from 9th July Cabinet to 17th September Cabinet.</p>	<p>Cabinet Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 10</p>	<p>Internal officer consultation only for this particular decision. The progression and evolution of the final scheme will involve further detailed public consultation.</p>	<p>Max Woodford Tel: 29-3451</p>

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CAB 10354	17/09/09	<p>All Wards; Building Schools for the Future – Readiness to Deliver Submission</p> <p>To seek authority to submit the readiness to deliver submission for Building Schools for the Future and to agree that it should be submitted to the Partnership for Schools.</p> <p>Note: Item deferred from 11 June Cabinet to 9th July Cabinet at request of the Director.</p> <p>Note: Item deferred from 9th July Cabinet to 17th September Cabinet. The reason for this deferral is that prior to the completion of the Readiness to Deliver Submission Statement, a meeting needs to take place with the Office of the Schools Commissioner.</p>	<p>Cabinet Cabinet Member for Children & Young People</p> <p>Edition 13</p>	<p>Consultation plan in place.</p> <p>Visioning work with Schools begun October 2008. Sub Groups –SEN, Transition, ICT, Sport, 14-19 in place since Jan 2009.</p> <p>Masterplanning carried out on first four schools (Jan-June 2009).</p>	<p>Gil Sweetenham Tel: 29-3433</p>

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CAB 11428	17/09/09	<p>Moulsecoomb & Bevendean; Falmer Academy: Progress to date and submission of the Final Business Case.</p> <p>To advise Cabinet of the current project progress status and seek agreement to the Final Business Case for submission to Partnerships for Schools following receipt of detailed Planning Approval.</p>	<p>Cabinet Cabinet Member for Children & Young People</p> <p>Edition 15</p>	<p>Prior to submission, consultation on the proposed content and format of the FBC will have been undertaken with the Project Sponsor, the Design User Group, Project Steering Group and Partnership Board. The proposals are to be submitted for detailed Planning Approval on 13th July 2009, following a public exhibition on 22nd June 2009.</p> <p>Statutory and non-statutory consultation will be undertaken with key stakeholders as part of the Planning Consultation process.</p>	<p>Gil Sweetenham Tel: 29-3433</p>

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CAB 10537	17/09/09	All Wards; ICT Strategy 2009-2012 To seek agreement on the direction of ICT for the Council.	Cabinet Cabinet Member for Central Services Edition 13	None as yet.	Paul Featherstone Tel: 290433

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CAB 6350	17/09/09	<p>All Wards; Charter House Hotel - Proposed Future Options</p> <p>To reach agreement on future plans for the property.</p> <p>Note: The title and description have been updated since publication of Edition 9 of the Forward Plan.</p> <p>Note: Item has been deferred on the 10th March at the request of the Director due to Overview & Scrutiny Committee requirements for consultation.</p> <p>Note: Item moved to the 11th June cabinet at the request of the Director.</p> <p>Note: Item deferred to a later date at the request of the Director.</p> <p>Note: Item deferred to 17th September Cabinet at request of the Director.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 7</p>		<p>Angela Dymott Tel: 29-1450</p>

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CAB 11236	17/09/09	<p>Moulsecoomb & Bevendean; Preston Barracks Development – Update and future arrangements</p> <p>To advise of progress since the March 2009 report to Cabinet in working with partners to explore alternative scheme options and potential delivery arrangements. The report will also seek agreement to revised project management arrangements, including the establishment of a new Project Board.</p>	<p>Cabinet Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 14</p>		<p>Mark Jago Tel: 29-1106</p>

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CAB 11238	17/09/09	All Wards; New Historical Records Office and Resource Centre (The Keep) – Project update, funding arrangements and future delivery To advise Cabinet of developments since the report to Policy & Resources in April 2008, and seeking agreement to continued partnership working with ESCC to enable continued development of a preferred scheme option.	Cabinet Cabinet Member for Enterprise, Employment & Major Projects Edition 14		Mark Jago Tel: 29-1106
CAB 11485	17/09/09	All Wards; Targeted Budget Management (TBM) 2009/10 Month 4 To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at Month 4.	Cabinet Cabinet Member for Finance Edition 15	None.	Nigel Manvell Tel: 29-3104

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CAB 11470	17/09/09	<p>All Wards; Wellington Road Tender report</p> <p>To seek agreement to tender for a support service at 18 Wellington Road</p>	<p>Cabinet Councillor Maria Caulfield</p> <p>Edition 15</p>	<p>Consultation has been undertaken as part of the development of the commissioning strategy. The Learning Disability Partnership Board and sub groups have also been consulted specifically in relation to the service and their comments are included in the report.</p>	<p>Diana Bernhardt Tel: 292363</p>

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CAB 11597	17/09/09	<p>Corporate Procurement for Legionella Monitoring - Control, Prevention & Risk Management Services Contract for 2010-2014 (5 years)</p> <p>To seek approval to undertake a competitive tendering exercise in accordance with OJEU (Official Journal of the European Union) legislation To seek approval to undertake a competitive tendering exercise in accordance with OJEU (Official Journal of the European Union) legislation for the Provision of Legionella Control, Prevention and Risk Management Service programmed to ensure full compliance with Code of Practice & Guidance for Legionnaires Disease within the Council's civic, education and adult social care buildings.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 15</p>		<p>Ian Sharpe Tel: 294590</p>

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CAB 11828	17/09/09	<p>All Wards; Corporate Procurement of Energy - Sub 100Kw Energy Contract for 2010 Onwards</p> <p>This report seeks approval to undertake a tendering exercise following the Official Journal of the European Union process (OJEU), for the council's sub100kW electricity contract that ends in March 2010. The report will outline alternative tendering options and seek delegated powers to enable expedient contract placement in order to obtain value for money within the volatile energy market.</p>	Cabinet Cabinet Member for Central Services		Jason Clarke Tel: 01273 291431

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CAB 11908	17/09/09	All Wards; Shoreham Harbour Regeneration To provide an update and reaffirm the council's commitment to the production of a Joint Area Action Plan together with Adur District Council and West Sussex County Council. Cabinet are asked to agree to the establishment of a Joint Committee with ADC and WSCC to steer the project forward.	Cabinet Cabinet Member for Enterprise, Employment & Major Projects	There have been a number of consultations with local stakeholders, including community groups, individuals, organisations and the business community.	David Fleming Tel: 01273 292700
CAB 11928	17/09/09	All Wards; Approval to procure street lighting maintenance contract The report seeks approval for the procurement of a street lighting maintenance contract jointly with East Sussex County Council and to replace the existing contract when it expires.	Cabinet Cabinet Member for Environment	Legal & Procurement. East Sussex County Council	Christina Liassides Tel: 01273 - 29 - 2036

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CAB 12107	17/09/09	All Wards; Approval to procure street lighting energy contract The report seeks approval for the procurement of a value for money flexible street lighting energy contract jointly with East Sussex County Council and to replace the existing contract when it expires.	Cabinet Cabinet Member for Environment	Legal & Procurement. East Sussex County Council	Christina Liassides Tel: 01273 - 29 - 2036
CTB 11483	07/09/09 08/10/09	All Wards; Brighton and Hove Children and Young People's Plan To seek agreement to the content and strategic priorities for the Children and Young People's Trust set out in the CYPP 2009-12.	Children & Young People's Trust Board Council Cabinet Member for Children & Young People Edition 15	Consultation with Key Stakeholders has been completed	Steve Barton Tel: 29-6105

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DECISIONS ANTICIPATED IN OCTOBER 2009					
ASC 2164	19/10/09	<p>All Wards; Sussex Partnership Trust (SPT) Contract</p> <p>As SPT move into foundation trust status, the nature of our arrangements through section 75 agreement need to be considered.</p> <p>This will now be deferred to the Adult Social Care & Health Cabinet Member Meeting in December 2008 (originally set for 02 July CMM).</p> <p>Deferred as main contract for SPT delayed. Possible completion March 2009.</p> <p>This item was deferred on 25th February at the request of the Director and will now be deferred until later in the year. The reason for the delay is that agreements between The Primary Care Trust, The Sussex Partnership Foundation Trust and the Local Authority on how the Section 75</p>	<p>Cabinet Member for Adult Social Care & Health Cabinet Member for Adult Social Care & Health</p> <p>Edition 1</p>	<p>Joint with Primary Care Trust. Consultation regarding the Foundation Trust underway including Health Overview and Scrutiny committee, by Sussex Partnership Trust.</p>	<p>Denise D'Souza Tel: 29-5032</p>

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		arrangements are to be reflected within the new foundation trust contract have yet to be agreed.			
CAB 10300	15/10/09	All Wards; Consideration of Draft Waste and Minerals Core Strategy for consultation To seek approval to go out to consultation with the Preferred Strategy.	Cabinet Cabinet Member for Environment	An early consultation phase was undertaken in March 2008. Stakeholder consultation has been ongoing since that date. Internal legal and finance consultation will be undertaken for this report.	Lyndsey Beveridge Tel: 29-2108

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DECISIONS ANTICIPATED IN NOVEMBER 2009					
HSG 2159	11/11/09	<p>All Wards; Sussex Partnership Trust (SPT) Contract</p> <p>As SPT move into foundation trust status, the nature of our arrangements through section 75 agreement need to be considered.</p> <p>This was deferred to the November Housing Cabinet Member Meeting (originally set for 02 July CMM).</p> <p>Deferred as main contract for SPT delayed. Possible completion March 2009.</p> <p>This item was deferred on 25th February at the request of the Director and will now be deferred until later in the year. The reason for the delay is that agreements between The Primary Care Trust, The Sussex Partnership Foundation Trust and the Local Authority on how the Section 75 arrangements are to be reflected within</p>	<p>Cabinet Member for Housing Cabinet Member for Housing</p> <p>Edition 1</p>	<p>Joint with Primary Care Trust. Consultation regarding Foundation Trust underway, including Health Overview and Scrutiny Committee, by Sussex Partnership Trust.</p>	<p>Denise D'Souza Tel: 29-5032</p>

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Ref	Date decision to be taken	Key Decision (Including Brief Summary * Expected Outcome) (including ward/area)	Decision-making Body, Edition of Forward Plan when first appeared	Consultation Where Required (Details given: Who, How & Closing date)	Lead Officer (to whom representations should be made, and holder of documents)
		the new foundation trust contract have yet to be agreed.			
HSG 11674	11/11/09	All Wards; Housing Strategy 2009-2013: Healthy Homes, Healthy Lives, Healthy city Approval is sought for the citywide Housing Strategy and also the linked Older People's Housing Strategy and LGBT People's Housing Strategy. Approval is also being sought from the Local Strategic Partnership	Cabinet Member for Housing Cabinet Member for Housing	These strategies have been developed over the last 2 years with extensive stakeholder and public consultation. Stakeholder working groups have championed the Older People's and LGBT People's strategies.	Andy Staniford Tel: 29-3159
CAB 11487	12/11/09	All Wards; Targeted Budget Management (TBM) 2009/10 Month 6 To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at Month 6	Cabinet Cabinet Member for Finance Edition 15	None.	Nigel Manvell Tel: 29-3104

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CAB 11932	12/11/09	<p>All Wards; Surveillance Policy – annual report on the Regulation of Investigatory Powers Act</p> <p>The purpose of the report is to bring before Cabinet the details of the annual review of activities that have been undertaken under the Regulation of Investigatory Powers Act.</p>	<p>Cabinet Cabinet Member for Environment</p>	<p>Consultation will be carried out across all Directorates.</p>	<p>Jo Player Tel: 29-4086</p>
CAB 3080	12/11/09	<p>All Wards; Local Development Framework - Brighton & Hove Core Strategy: Submission Version</p> <p>To seek approval to publish the city council's Submission version of the Core Strategy (Reg 27).</p> <p>This item had been deferred from the 18th December Cabinet to the 15th January 2009 Cabinet meeting.</p> <p>Deferred to April 23rd meeting. 16 January: The item has been delayed until the September Cabinet meeting.</p>	<p>Cabinet Cabinet Member for Environment</p> <p>Edition 4</p>	<p>The Core Strategy has been subject to two rounds of formal public consultation in November 2006 and June 2008.</p> <p>Internal legal and finance consultation will be undertaken for this report.</p>	<p>Liz Hobden Tel: 29-2504</p>

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		<p>Note: The title of this item has been changed from 'Local Development Framework – Core Strategy' which first appeared in Edition 4 of the Forward Plan, to 'Local Development Framework -Brighton & Hove Core Strategy: Submission Version' at the request of the Director.</p> <p>Note: Item deferred to November Cabinet Meeting at the request of the Director</p>			

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JCB 11472	16/11/09	<p>All Wards; Sussex Partnership Trust (SPT) Contract</p> <p>As SPT move into foundation trust status, the nature of our arrangements through section 75 agreement need to be considered.</p> <p>This was deferred to the November Housing Cabinet Member Meeting (originally set for 02 July CMM).</p> <p>Deferred as main contract for SPT delayed. Possible completion March 2009.</p> <p>This item was deferred on 25th February at the request of the Director and will now be deferred until later in the year. The reason for the delay is that agreements between The Primary Care Trust, The Sussex Partnership Foundation Trust and the Local Authority on how the Section 75 arrangements are to be reflected within the new foundation trust contract have yet to be agreed.</p>	<p>Joint Commissioning Board Cabinet Member for Adult Social Care & Health</p> <p>Edition 15</p>	<p>Joint with Primary Care Trust. Consultation regarding Foundation Trust underway, including Health Overview and Scrutiny Committee, by Sussex Partnership Trust.</p>	<p>Denise D'Souza Tel: 29-5032</p>

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DECISIONS ANTICIPATED IN DECEMBER 2009					
CAB 11831	03/12/09	All Wards; Sustainable Community Strategy 2009 Refresh Cabinet approval required to take forward the draft of the updated document into a final, published version.	Cabinet Cabinet Member for Community Affairs, Inclusion & Internal Relations	12 week consultation ends 5/10/09.	Simon Newall Tel: 29-1128

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CAB 11774	03/12/09	All Wards; Three Year Strategic Grants 2010-13 Decision on full bid applications.	Cabinet Cabinet Member for Community Affairs, Inclusion & Internal Relations	A process of consultation with service heads & specialist officers will be underpinned by input from the established cross-party Members Advisory Group (MAG) on Grants. This will identify grant applicants' fit with eligibility criteria, strategic impact, links & partnerships, as well as capacity to deliver. The consultation process will frame recommendations made in the associated Cabinet report	John Routledge Tel: 29-1112

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CAB 11460	03/12/09	<p>All Wards; Housing Strategy 2009-2013: Healthy Homes, Healthy Lives, Healthy city</p> <p>Approval is sought for the citywide Housing Strategy and also the linked Older People's Housing Strategy and LGBT People's Housing Strategy. Approval is also being sought from the Local Strategic Partnership</p>	Cabinet Cabinet Member for Housing	These strategies have been developed over the last 2 years with extensive stakeholder and public consultation. Stakeholder working groups have championed the Older People's and LGBT People's strategies.	Andy Staniford Tel: 29-3159

REPORTS TO BE APPROVED BY OFFICERS UNDER DELEGATED POWERS

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